



**AAUW Morgan Hill Branch
Board Meeting Minutes
March 2 2023 6:45pm Gather, 7:00 Start
Location: In Person CRC MTG Room 1 and via ZOOM**

Meeting was called to order by Suman Ganapathy at 7:02pm.

Quorum was present: Yes (at 7:04pm)

9 Board members present: Suman Ganapathy, Carol O'Hare, Barbara Palmer, Stacy Moeder, Tammy Parker, Joy Safakish, Janet McElroy, Elizabeth Mandel, Krisse Boursier
3 Non-Board members present: Sousan Safakish, Bobbie Erb, Kat Napoli
2 Board members present via Zoom: Nancy Altman, Sherrie Wren

Approval of February 2023 Board Meeting minutes:

- Minutes approved as presented.
- The agenda was reviewed and approved

Announcements:

- March 12 - Chamber of Commerce Celebrate Morgan Hill event:
 - **AAUW - 2023 Non-profit of the Year Award**
 - Tickets are still available for \$90 each, planning to have 3 AAUW tables
 - Suman shared the video she made about our MH Branch which will air at the event
- March 4 - Arts Outing to SVCT - Drowsy Chaperone - starring Peter Mandel - tickets are \$29 for seniors (60 and above), meet at Bubbles at 7pm
- Elizabeth has 6 extra WFR 40th sweatshirts of varying sizes

Finance (Suman for Tessy):

Tessy's report summarized this month's income and expenses:

Cash balance as of 2/28/23 = \$15,486, a YTD of reduction in our cash balance of (\$3,746).

We advanced payment to the Chamber Celebrate Morgan Hill event of \$1,890 and expect reimbursement in March.

- See attached Treasurer's Report

Programs/DEI (Nancy Altman, Carol O'Hare, Janet McElroy):

- The March program of piano music is to celebrate Women's History month
 - To be held at member Jan Conrey's house on 3/19 at 2pm
 - To attend need to RSVP to Carol O'Hare by 3/12
- International Women's Day panel discussion on Saturday, 3/11 at the Gilroy Library, 11-1pm
 - Sousan Manteghi-Safakish will be speaking on the women's rights movement in Iran
- April Program - Busy month so no separate program
 - Earth Day is 4/22 - need volunteers to help out
- May Program (Kat N) - 2 parts
 - To include a Land Acknowledgement in honor of our local Native American Amah Mutsun tribe
 - 5/5,6 10am - 6pm at the library (red dress day)

- need more nice red dress donations for the exhibit
 - 5/23: Follow-up Program to include a painting party in the library
- June will be an AAUW MH showcase program
 - Goal will be to reach out to and attract non-members to join AAUW

Membership Report (Barbara Palmer)

- Attended an informative AAUW membership webinar on 2/25
 - A toolkit will be coming out in October to help with recruitment and retention
 - Overall, AAUW lost a lot of members recently
 - AAUW CA is encouraging a 6% growth by 2024
 - Suggested creating an AAUW ambassador position to handle communications with potential new members (phone, email, coffee ...)
 - discussed the need for us to have at the ready a brief 2-3 minute 'elevator speech' about AAUW
 - Talked about the importance of consistent branding
- The new member Wine and Whine is coming up at Villa Mira Monte on 4/19, Wed at 5:30pm
- Kat is going to send the names of the 9 non-members from the 1/25 program to Barbara so she can invite them to join AAUW
- We will also start sending our bi-monthly newsletter to non-members who attend our programs
- See attached Membership Report

Bylaws (Carol O'Hare):

- See attached Bylaws Report for proposed bylaws amendments. Carol made a motion to amend the bylaws, which passed. The proposed amendments will go out to the membership for approval by April 1 along with voting for new members.

Public Policy (Suman for Susan Rife):

- Lobby Week presentation will be March 21 and 22 with a mandatory online prep session on March 20
- Marian Sacco has joined to help Susan with Public Policy work

Leadership Dev Team (Janet for Marian Sacco):

- Discussed the succession plan
 - Board members to bring non-board members to the meeting to see what we do
 - Each board member should mentor someone so they learn our jobs

Wildflower Run (Joy Safakish, Elizabeth Mandel, Carol O'Hare):

- 481 registrations 66% female
- Prices have gone up a lot this year
 - Cones used to be free but no longer (at least 200 are needed)
 - We need a 4th police officer
- Last planning meetings are 3/9 and 3/23
- Elizabeth mentioned how much more entertainment we have lined up this year
- Elizabeth showed us the beautiful new medals for this year
- See Attached WFR report
- For Membership Giving
 - Donations are coming in at about \$12K - 26% of members have donated so far

Scholarships (Stacy Moeder)

- HS committee has selected interviewees
- Will have a booth at the WFR
- We are once again included in the Gavilan College Scholarship listing

- Discussed re-entry flyers and their distribution to MHUSD to attract student family members
- See attached Scholarship report

Newsletter (Krisse Boursier)

- Going through transformation to find someone to take over newsletter as Krisse will be transitioning over to president
- Next call for articles coming up

Tech Trek (Krisse)

- Received 21 applications for 26 nominations
- Starting interviews next week
 - 5 to Sonoma, 4 to Fresno, 2 Virtual - must be vaccinated if in-person
 - Goal to have them chosen by 3/18

LMH 2023 (Krisse)

- Project is going well, Krisse is heading up the fundraising group

Young Women Leaders (Bobbie Erb)

- Being Me in 2023 - Workshop date has been set for 4/1/23 at Central High School for 9am-2:30pm
 - Yvonne M Beltran will be the keynote speaker
 - City Manager Christina Turner will also be there for a Workshop on Leadership
 - Were awarded a grant from Silicon Valley Clean Energy for \$1200
- See attached YWL report

SMS-IBC/State Update (Suman)

- Tech Trek Ice Cream social to be held in San Jose was discussed
 - Date not yet decided - May would be better than June
 - Krisse will attend
- On 3/20, a women's advocate will talk to IBC about public policy (30 minutes)
- On 3/29 there will be a workshop/webinar- info on how our branch is thriving (Suman will give a presentation)

Land Acknowledgement (Suman)

- Krisse moved that we put together a LA statement to be used at Public programs and 2nded by Carol O
 - The motion carried

California Branch Activity Award Application (Suman)

- Discussed potential projects to consider in our application. Decided on DEI focus. DEI committee and Suman to work on application.
- Deadline is 3/15

Meeting Adjourned at 9:01pm

Respectfully Submitted by Tammy Parker, Secretary

Treasurer’s Report (Tessy Albin):

AAUW Financial Report 2022-2023 Fiscal Year					1	Beginning Balance 7/1/22	\$	19,232.32
Operating Account 6/30/22 Balance					2	Plus Income/Deposits 7/1/22- 6/30/23	\$	9,567.01
Operating Account					3	Less Disbursements 7/1/22 - 6/30/23	\$	(10,368.40)
					4	Ending Balance 6/30/23	\$	18,430.93
		Deposits	Expenses	Balance				
Opening Balance	7/1/2022			\$				19,232.32
	7/31/2022	\$ 3,708.82	\$ (3,075.94)	\$				19,865.20
	8/31/2022	\$ 1,800.28	\$ (1,625.97)	\$				20,039.51
	9/30/2022	\$ 2,053.00	\$ (2,802.55)	\$				19,289.96
	10/31/2022	\$ 609.91	\$ (1,324.00)	\$				18,575.87
	11/30/2022		\$ (98.06)	\$				18,477.81
	12/31/2022	\$ 1,395.00	\$ (1,441.88)	\$				18,430.93
	1/31/2023			\$				18,430.93
	2/28/2023			\$				18,430.93
	3/31/2023			\$				18,430.93

Membership Report (Barbara Palmer and Sherrie Wren):

AAUW Morgan Hill
Membership Report 3/2/2023 Board Meeting

- ❖ We have 180 branch members. Alicia Cortez and Anja Hamilton are the most recent additions. Anja’s photo and bio is in the May/June newsletter. Donna Weisblatt and Alicia Cortez photos and bios will be in the next newsletter. There is a newly created Google form on the Drive to email to new members with 4-5 questions to help collect information. They fill in answers and return it so Barbara can write a paragraph for the next newsletter. Hopefully this will help with returning bios promptly.

- ❖ New Member W&W on April 19, 2023 at MHHS----next planning meeting is 3/29. We will fine tune the details.
- ❖ Wine-we discussed having board members donate a bottle of wine along with water/tea. Charge for wine \$5 per glass. Discuss bringing bottle or other ideas? We also need to find wine glasses. Kathy H will phone New Members the week before to remind them.
- ❖ We would like to invite National Members (formerly MAL) from our area. Sherrie is currently finding the names and contact info from AAUW-CA
- ❖ Margo has secured the insurance.
- ❖ Save the date notice was in last Sunday's blast. It will reappear next week.
- ❖ Please attend April 19 at 5:30-7:00 to officially greet our new members at MH House.
- ❖ Membership Webinar 1-25-23 was excellent.
- ❖ There is a tool kit for membership coming out 10-23.
- ❖ National is encouraging 6% growth in membership by 2/24.
- ❖ Create Branch Ambassador position to handle communication with NM.
- ❖ 6% increase means 10.7 new members for MH.
- ❖ Develop 2 minute "elevator speech".
- ❖ Branding is extremely important. All documents should contain same message/colors.
- ❖ Put QR code on everything.
- ❖ Use canva.com to easily assemble a brochure.

Proposed Bylaws Amendments (Carol O'Hare):

2023 Proposed Amendments to AAUW MH Bylaw

ARTICLE I. NAME AND GOVERNANCE

Section 4. Federal Tax ID. The AAUW Morgan Hill 501(c) 4 tax ID number is 94-2779084. [Added so that the number is easily available.]

ARTICLE X. OFFICERS

Section 2. Officers.

- 1. The elected officers shall include president, treasurer, and secretary, and other such positions as listed in Policies & Procedures Article VIII.**

[This names the positions that are required and deletes listing other specific elected positions, which can change over time. P&Ps can be modified by the board; bylaws amendments require approval by the membership.]

2. The appointed officers shall be as listed in Policies & Procedures Article IX.

[This deletes listing specific appointed positions, which can change over time. P&Ps can be modified by the board; bylaws amendments require approval by the membership.]

Section 2. Duties

g. The Treasurer/Chief Financial Officer shall be responsible for collecting, distributing, and accounting for the funds of the Branch. **The CFO shall supervise the collection of dues and remittance to AAUW and AAUW CA.** The treasurer shall send moneys for any AAUW 501(c)(3) entity by the specified deadlines. ~~and shall keep separate bank accounts for each entity.~~

[This more accurately describes current duties.]

~~**ARTICLE XII EXECUTIVE COMMITTEE**~~

~~**Section 1. Composition.** The executive committee shall be composed of the elected officers of the branch.~~

~~**Section 2. Administrative Responsibilities.** The executive committee shall have power to act for the board between meetings of the board when it is determined that an issue is time-sensitive. It shall report to the board on all actions taken by it. It shall perform such other duties as may be delegated to it by the board.~~

~~**Section 3. Meetings.** Meetings of the executive committee shall be held on the call of the president or by request of three of its members. An electronic vote may be taken.~~

~~**Section 4. Quorum.** The quorum of the executive committee shall be a majority of its members.~~

[Delete this article entirely, as it is not needed. Procedures for voting between board meeting can be found in Article XI BOARD OF DIRECTORS Section 5 Voting Between Meetings, and in ADDENDUM 4 Board Voting by Email Between Meetings.]

WFR Report (Janet Wright):

Board Meeting WFR Report March 2

As of 3/2 10 and U stats **SHOW School Flyer**

- we have 43 kids registered for the 2K (10&U)
- we have 29 kids (10&U) registered for the 5K

Total Registrations: 481, 66% are female, 34% are male

Prices increased across the board, services and equipment. One of the additional expenses we're anticipating is the rental of cones for the course. Now we need to rent 200-250 cones to mark lanes this year due to SC County regs. Susan Persing working with D & M Traffic Services to obtain a quote, hopefully with a discount.

Higher prices all around, most notable is Morgan Hill police increased cost. We may need to hire one more officer to cover all the high traffic intersections and some corners, again, to follow the SC County regs

Savings include: use of personal TRUCKS to transport table-chair rental equipment & winner's podium & stanchions.

Our volunteer positions are almost filled with just a few spots to fill.

Two WFR meetings this month, March 9 & 23 at Guild Mortgage building where we had our Holiday party.

We're now asked to store our reports at AAUW MH Branch/ Board Agendas / Reports / Minutes
Not a link but this web address may get u there...

<https://drive.google.com/drive/u/0/folders/1zvNEhdAo3YkNw5GmN4KpBGRycpVvct9O>

Scholarship Report (Stacey Moeder):

AAUW Board Report

Scholarship Report

March 2, 2023

1. 2023 KIT and HS scholarships are in process
2. Scholarship banner has been ordered. To be delivered this week
3. Will staff a Scholarship booth at the Wildflower run to publicize scholarships
4. Contacted Gavilan College – AAUW scholarships will be publicized at the college
5. Initiating development of standard work documents for “memorial/special purpose” scholarship donations.
Meeting with Bi-Laws committee at the March meeting

Submitted by:

Stacy Moeder

Scholarship Coordinator

Young Women Leaders (Bobbie Erb):

AAUW Young Women Leaders March 2, 2023 Status

Climate Panel, Feb 28th Program

- 4 Young Women Leaders participated as moderator's for the Climate Panel, which was a great success.
- Ria, Ishq, Kaylyn and Jasreen participated. We held several prep meetings for the event.

“Being Me in 2023” Youth Leadership Conference

Date: April 1, 2023

Time: 8:30 AM – 2:30 pm

Location: Central High School, MP room and 3 classrooms. (Insurance has been provided; Payment has been made)

Keynote Speaker is committed - Yvonne Martinez-Beltran

Self Defense instructor is committed.

Workshop Title and Speakers are confirmed:

Guest speakers include: Christina Turner, Prof Jachimowicz, Mary Patterson, Guidance Counselor from Gavilan,

All other workshops to be lead by YWL members, teaming together. Workshop content is being prepared. More info in appendix below.

Lunch - to be catered

Raffle Prizes being secured

Yet to be done:

School Site visit

Conference Day walk-through prep

Site prep, signage, welcome table

Confirm Catering and quantities by ??

Cafeteria Decorations, Photo Booth or Other entertainment

Raffle Prize presentation

MC for different parts of the Day

Appendix:

Summary of Conference

Day of Event Schedule - Preliminary

8:45 am – Registration

9:15 am – 10 Session 1 workshops

Track I Leadership and Life Skills

Track II Women's Rights

Track III Social Justice (other than Women's Rights)

10:15 am – 11 am Session 2 workshops

Track I Leadership and Life Skills

Track II Women's Rights

Track III Social Justice (other than Women's Rights)

11:15 – 12 noon Session 3 workshops

Track I Leadership and Life Skills

Track II Women's Rights

Track III Social Justice (other than Women's Rights)

12:15 – 1:30

Lunch, caterer has been secured

Keynote Speaker - Yvonne Martinez-Beltran

1:30 – 2:30 Self Defense workshop

Workshop Topics – assignment of topics to session is not yet done.

o Leadership and Life Skills (Ria and Amy), Ishq, Kaylyn

▪ Topic 1: Interviewing 101 Kayllen, Isha, Roma, Amy, Christina Turner

• Body Language, Tone of Expression (How you Carry Yourself)

• Representing yourself in a professional environment

o ELEVATOR PITCH

▪ Topic 2: College Apps (Ria and GECA counselor)

▪ Topic 3: Your Leadership Toolkit: Passion, Purpose, and Power by Mary Patterson

- o Women’s Rights (Kyla and Alissa), Chiara, Laurel, Liz
 - Topic 1: Wage Gap and How to Ask for What You’re Worth - Kyla
 - Topic 2: Finding your self love
 - Topic 3: Understanding your cycle - Menstrual Cycle
- o Social Justice and Climate Change or Climate Justice (Megan, Roma and Bobbie), Chantilly,
 - Topic 1: Fast Fashion & Composting / Recycling
 - Topic 2: Endangered species & Habitats
 - Topic 3: Social Justice in the legal system - Professor Jachimowicz

Budget / Funding / Grants

- The total budget, has been adjusted downward to \$3,260. [Detailed budget](#)
- \$1,500 is approved by AAUW;
- We received a grant from SVCE for \$1,200 (the full amount requested). We also applied for the Rotary grant.
- Grants:
 - o Silicon Valley Clean Energy – Grant Received
 - o Rotary – Grant was submitted.
 - o Commission on Status of Women – we did not apply for this grant since we received more than expected from SVCE.
- Registration Fee:
 - o the girls decided on a \$10 person registration fee to get a “commitment” from the registrants, in hopes that those that sign up will attend. Scholarships will be offered if they say they cannot afford the fee.

Marketing / Outreach Plan has been created

February 5, 2023	Recruit speakers/advisors for workshops
February 20, 2023	Finalize marketing materials (both digital and limited print versions)
February 27, 2023	Open registration for event on Eventbrite
February 27, 2023	Advertise event at MHUSD school-level
February 27-April 1, 2023	Make weekly Instagram/Facebook Posts
February 27-mid March, 2023	Advertise on local platforms including email newsletters from AAUW, the cities of Morgan Hill/Gilroy, and local papers

Full Project Plan is available [here](#),

https://docs.google.com/document/d/1QRU3-kfOU2HzWIPh3M5u3wziHcnX1_2d/edit?usp=share_link&oid=116447077670162452852&rtpof=true&sd=true