



**AAUW Morgan Hill Branch
Board Meeting Minutes
October 5 2023 7:00-9:00 pm
Location: In Person CRC MTG Room 1 and via Zoom**

Meeting was called to order by Suman Ganapathy at 7:00pm.

Quorum was present: Yes

10 Board members present: Suman Ganapathy, Krisse Boursier, Carol O'Hare, Bobbie Erb, Elizabeth Mandel, Barbara Palmer, Tammy Parker, Nancy Altman, Susan Rife, Joy Safakish
2 Board members present via Zoom: Janet McElroy, Doris Fredericks
2 Non-Board members present: Harpreet Vittal, Janet Wright

Approval of September 2023 minutes:

The minutes were approved as presented

In Memory of Jean Pinard:

The passing of Jean was mentioned and what a great friend/mentor she was to so many. Her Celebration of Life will be on 11/12, 4-7pm - at the CCC, Hiram Morgan Hill Room

Updates (Various):

- At the LEAD gala on 9/9/23, several AAUW members were in attendance and volunteering
- At the Founder's Dinner on 9/9/23, AAUW was well represented and had two tables
- The Fall Luncheon at Giorgio's was well attended and well planned. It was fun to meet ISPF treasurer Virginia Turner who gave a wonderful speech.
- Janet Wright announced this year's Philanthropy Night honoree: Suman! - event to be held 11/10

Finance (Suman for Tessy Albin):

Account balance as of 9/30/23 = \$18,175

Cash balance as of 8/31/23 = \$ 18,795.25, lower than previous month by \$818.49.

Cash lower than at the start of the fiscal year by (\$1,144).

Receipts for dues (net) = \$225

Major expense was insurance which continues to increase = \$1,226

- See attached Treasurer's Report

Membership Report (Barbara Palmer):

- A highlight from the New Members Meeting -
 - It was suggested to make available a kind-of 'buddy/'partner" program
 - Some new members feel intimidated going to big events and it would help to have someone reach out and say they will meet them at the event.
 - Barbara will send out an email about this idea
- See attached Membership Report

Programs (Nancy Altman, Doris Fredericks):

- AAUW Showcase program on 9/26 was well attended and some feedback was offered

- A timer would have helped to keep the program on track
- Nancy said she stepped in as MC on the fly - had not considered the need for this ahead of time
- Consider videotaping of the event next time
- Short interest group videos might be good - at showcase and/or on our website
- Continue to encourage the reading of weekly email blasts to stay informed
- AAUW Joint IBC and local branch Program - Focus on Brain Health and Dementia on 10/24
 - To include IBC (Inter branch council) and others via Zoom
 - In person at the Morgan Hill Library
 - Must register to attend - current limit set at 60 but that is likely for Zoom and the room can hold many more than that
 - Packaged food will be allowed
- Textures of Terror Book Discussion sponsored by AAUW 7pm at The Granary on 11/1
 - Author Victoria Sanford from City University of New York will present the discussion
 - The subject is gender-based violence in Guatemala
- Climate and Education Action Committee (CEAC) program will be on 11/30 - no working title for it yet
- CEAC At Margaret's House on 10/11 - RSVP to Margaret - The Power of Pollinators

Public Policy (Susan Rife):

- AAUW CA project to monitor School Board meetings has become somewhat moot
 - The passage and signing into law of AB 1078 ends the banning of books in California
 - Still want to keep an eye out for School Board candidates who would push for school vouchers
 - School Board terms are for 4 years
- Susan has a google sheet signup to attend and monitor our School Board Meetings - 1st and 3rd Tuesday of each month at the district office at 6pm
- AAUW CA sets priority legislation: AB 1394 (on governor's desk), SB 680 AB 549
 - AAUW has some webinars available

Leadership DT (no in-person report)

Wildflower Run (Joy Safakish, Bobbie Erb, Elizabeth Mandel):

- A new T-shirt coordinator is needed
 - Job Description in the Wildflower Run 2023-2024 folder
- An initial planning meeting was held with Joy, Bobbie, Elizabeth, Lori
 - registration prices will remain the same for the competitive races
- A new all inclusive non-competitive race (kids under 5 and anyone older who does not want to be in a competitive race) - will be held after the Kid's competitive 2K
- Have initiated some of the Long Lead items - City/County permits, School contracts, etc...
- Initial all hands WFR meeting will be on 11/16 at Guild Mortgage
- Elizabeth shared this year's t-shirt design
 - the contest winner is a graphic designer from West Virginia
 - color will be a military green - first time El Toro incorporated into the design
- see attached Wildflower Run report

Bylaws (Carol O'Hare):

- A Motion was made by Susan Rife to approve Addendum 6A Scholarships and Grants for Women and Girls, and Addendum 6B Named, Tribute and Memorial Scholarships for Women and Girls
 - Motion passed unopposed
- Carol has received very few responses about Board member term limits
 - Term limits were an item brought up in our last membership survey
- See attached Bylaws 6A and 6B Addendums

Community Action Grant Report (Harpreet Vittal):

- The application process has begun - this year CAG has \$8500 to distribute
- Harpreet read a report from Jackson Academy, updating us on how they used the funds they received last year to update their school library with 61 new books.

Newsletter (Carol O):

We want to publish before 11/1 if possible so we need to not wait till the last minute for any articles

Scholarships (no in-person report):

- See attached Scholarship report

YWL (no in-person report):

- See attached YWL report

Hospitality (Suman for Margo H):

- This year's holiday luncheon will be on a Sunday
 - at the Old City Hall Restaurant in Gilroy
- Some Feedback on the Fall Luncheon at Giorgio's
 - Dessert would have been nice

IBC (Suman):

Suman gave an update on their September meeting.

Year's Goals and Objectives Check-in (Suman):

- Member retention is key - we need to all help, not just the membership team is responsible
- Morning Mingle connection has been going well - next one is 10/12 at the Coffee Guys, 10am
- Idea to start a new interest group, a Canva Club. Canva is an online graphic design platform used to generate social media graphics
- Discussed the need for a centralized publicity person

Decisions to Make (All):

- Idea for a branch leader's potluck on 11/9
 - too many other events going on that same week
 - perhaps earmark a Wine and Whine where all branch leaders are encouraged to be there

Open Floor:

- No guest member input was made
- Krisse and her LMH Class of 2023 was congratulated

Upcoming Events :

- Wine and Whine - October 18 5:30pm -Opa!
- Brain Health and Dementia Awareness - October 24 7:00pm - MH Library
- Textures of Terror Author Talk - November 1 7:00pm - The Granary
- Next Board meeting - November 2 7:00pm- CRC
- CEAC Program - November 28 7:00pm - MH Library
- Holiday Party - December 3 11:00am - Old City Hall Restaurant, Gilroy

Meeting Adjourned at 8:22pm

Respectfully Submitted by Tammy Parker, Secretary

AAUW Financial Report 2023-2024 Fiscal Year					1 Beginning Balance 7/1/23	\$ 19,319.77
Operating Account t 6/30/23 Balance					\$ 19,319.77	
					2 Plus Income/Deposits 7/1/23- 6/30/24	\$ 4,933.00
					3 Less Disbursements 7/1/23 - 6/30/24	\$ (6,077.48)
Operating Account t					4 Ending Balance 6/30/24	\$ 18,175.29
		Deposits	Expenses	Balance		
Opening Balance	7/1/2023			\$ 19,319.77		
	7/31/2023	\$ 2,827.00	\$ (2,533.03)	\$ 19,613.74		
	8/31/2023	\$ 1,003.00	\$ (1,821.49)	\$ 18,795.25		
	9/30/2023	\$ 1,103.00	\$ (1,722.96)	\$ 18,175.29		

MEMBERSHIP KICKOFF MEETING
SEPTEMBER 13, 2023

Monica McClintock, Kathy Hansell (did not attend) Pat Toombs, Karen George, Joanne Markowska, Jan Skapik, Susan Parodi, Susan Meyers (ill)

After the welcome and introductions, Sherrie briefed the team on the changes in National AAUW dues collection. This year's membership budget is \$1,000.

We should consider simpler food---pizza and Caesar salad, or check into a private caterer. We spent nothing on the New Member Meet Up so we could use more of our budget (2023 about \$550) for New Member W&W. **IF**

we use MH House again, the heavy round tables should be moved from the attic before the event so it will only be necessary to set them up. We will need male assistance on this. Serve wine and water only.

The last agenda item was the “buddy” system (this could use a different name). This would mean providing a new member with an experienced member to go together or meet at WW, branch meetings, events, etc. The board has talked about this possibility on and off for years but has never actually tried it. The word “clique” was mentioned which we have tried to avoid and we need to do better if we want to be known as a welcoming group. The new members reminded us that there are those who are very shy and facing an unknown group of people is very difficult. Membership will work out a protocol for this and will report back to the board.

Two new members have joined. Our number is stable at 186. There are two “soon to join” members.

Future Membership Meetings: Wednesday, March 13, 2024 at 2-4pm (plan 4/17/24 NMWW)

Email critique for NMWW after 4/17/24 event.

Wednesday, July 10, 2024 2-4pm (to plan NMMU on 8/7/24)

Barbara

(edited by Sherrie)

WFR Report (Joy Safakish, Bobbie Erb):

**Wildflower Run Report
October 5 Board Meeting**

- The contract with SVE Timing will be finalized soon.
- We’re actively recruiting for several new Chairs, esp. a T-shirt Chair and help in the areas of Publicity/Marketing. LDT is assisting. If you know of someone who wants to volunteer pls. have them contact Joy or Bobbie.
- The T-shirt design contest is finished and we're collecting T-shirt bids from vendors in addition to Steve’s Silkscreening.
- After reviewing other race registration fees in the area and our projected expenses we have decided to keep the registration fees the same. At a September meeting with Joy, Bobbie, Elizabeth & Lori it was agreed to open registration on November 15th.
- We have decided on an all-inclusive, non-competitive race to replace the Senior 2K. The all-inclusive 2K race is for all kids under 5 years of age and anyone over 5 (including seniors) who would like a fun race. The competitive Kids 2 K race will be for kids 5 - 10 years of age. All kids 10 and under who participate in either race will receive a participation medal. Top 3 girls & boys winners in the competitive race will receive Top 3 medals. The competitive 2K schedule will remain at 8:30 am. The All-inclusive run will take place at 9:15 am. This keeps the schedule we’ve had in the past.
- Work on long lead items such as City, County and School contracts has begun.
- Our first meeting is November 16th at Guild Mortgage. Waiting to hear if their lease is renewed, if not, we need a new meeting location starting in December. The WFR meeting dates are listed on our G-Drive under Board...[AAUW Board Knowledge Transfer / Timeline... Wildflower Run... 2023-2024 Wildflower Timeline](#)
- Job Descriptions are located at:
https://drive.google.com/drive/folders/1UWR3tO72vyLRi58W4ruYo7BmhEPbg26y?usp=drive_link

QUESTIONS?

Prepared by Joy & Bobbie, October 2, 2023

Bylaws (Carol O'Hare): Addendum 6A Scholarships and Grants for Women and Girls, and Addendum 6B Named, Tribute and Memorial Scholarships for Women and Girls

Addendum 6 A draft

Scholarships and Grants for Women and Girls

COLLEGE SCHOLARSHIPS FOR HIGH SCHOOL SENIORS

1. Applicants for high school scholarships must meet the following criteria:
 - a. Live Oak and Sobrato
 - Submit the MHUSD Common Scholarship Application
 - 3.5 GPA or higher
 - Pursuing an AA or higher degree
 - Preference given for financial need and participation in AAUW programs, community service, and/or work experience
 - b. Central
 - Submit the Central Scholarship Application
 - Be recommended by the school counselor
 - Pursuing a vocational license or certification, an AA or higher degree
2. Applicants interview with the Scholarship Committee. The interview includes specific questions regarding how the candidate is planning to finance her education.
3. Selected candidates must submit a verification of full-time enrollment (minimum of 12 units), for the regular school year before receiving the scholarship.
4. HS scholarship recipients may apply for Keeping In Touch (KIT) grants in subsequent years.

COLLEGE SCHOLARSHOPS FOR HIGH SCHOOL SENIORS in YOUNG WOMEN LEADERS

1. Applicants for high school Young Women Leaders (YWL) scholarship must meet the following criteria:
 - Participate in Young Women Leaders
 - Live within MHUSD boundaries
 - Submit the MHUSD Common Scholarship Application or comparable documents
 - 3.0 GPA or higher
 - Preference given for financial need, community service, and/or work experience
2. Applicants interview with YWL committee. The interview includes specific questions regarding how the candidate is planning to finance her education.
3. Selected candidates must submit a verification of full-time enrollment (minimum of 12 units), for the regular school year before receiving the scholarship.

4. YWL scholarship recipients may apply for Keeping In Touch (KIT) grants in subsequent years

COLLEGE SCHOLARSHIPS FOR RE-ENTRY /DEFERRED ENTRY WOMEN

1. Re-entry/Deferred-entry scholarships will be awarded to women re-entering college after a break in undergraduate studies or to those who after high school postponed entering college or are entering college after obtaining a GED equivalent. They are limited to those who live or have lived within the MHUSD boundaries and are able to demonstrate financial need.
2. Candidates must submit the AAUW Re-entry/Deferred scholarship application and supporting documents, which is available on the AAUW Morgan Hill website, by date as stated on the website.
3. Selected candidates must submit a verification of enrollment that includes a minimum of six units for the regular school year before receiving the scholarship funds.
4. Re-entry/Deferred-entry scholarship recipients may apply for Keeping In Touch (KIT) grants in subsequent years.

Additional Specific Criteria

RE-ENTRY

1. Enrolled/enrolling at a community college with a plan to transfer to a four-year institution or currently enrolled/enrolling at a four-year college/university.
2. Working toward an Associate or Bachelor degree on a part-time (6 units or more) to full-time (12 units) basis.

DEFERRED ENTRY

1. Enrolling at a community college or four-year institution
2. Working toward an Associate or Bachelor degree or taking coursework leading to a specific certificate program on a part-time (6 units) to full-time (12 units) basis.

HEALTHCARE SCHOLARSHIP

1. The Healthcare Scholarship is available to a woman who meets the following criteria:
 - Accepted into a professional healthcare program culminating in a license or credential to practice in a career such as registered nurse, pharmacist, clinical lab scientist, dietitian, or geneticist. Advanced programs within a healthcare career will not be considered (i.e. RN, but not RNP).
 - Lives or has lived within the Morgan Hill Unified School District boundaries.
 - Demonstrates financial need and academic achievement.
 - Proof of enrollment will be required to receive funds.
2. Scholarship application and selections must be completed prior to the annual Allocations Meeting. (An appropriate application deadline date that considers local healthcare program acceptance dates will be provided on the application).

3. Candidates must:

- Submit the AAUW Healthcare Scholarship application, which is available on the AAUW Morgan Hill website, or a financial application package from the institute that they are attending.
- Submit copies of grade reports or transcripts for courses completed at all colleges attended.
- Interview with the scholarship committee.

4. Selected candidates:

- Must be enrolled a minimum of six units.
- Must submit a verification of enrollment that includes number of units before receiving the scholarship.

5. Recipients may apply for Keeping in Touch grants in subsequent years.

KEEPING IN TOUCH GRANTS

1. Keeping in Touch (KIT) grants are available to all former AAUW MH college scholarship recipients who are currently undergraduates.
2. To apply for a KIT grant, a former scholarship recipient must be enrolled a minimum of six units, pursuing an AA, AS, BA, or BS degree.
3. KIT applications must be submitted by date stated on AAUW MH website. Candidates must:
 - Submit an application form found on the branch website..
 - Provide an unofficial transcript showing current enrollment and a minimum 3.0 GPA.
 - Indicate how they are financing their education.
4. The minimum standard KIT grant will be \$500.
5. Selected candidates must submit a verification of enrollment that includes a minimum of six units for the regular school year before receiving the grant.

Addendum 6B draft

Named, Tribute, and Memorial Scholarships and Grants for Women and Girls

Named, Tribute, and Memorial Scholarships (“named scholarships”) are established by friends and family to honor a branch member with a donation to fund that scholarship. In order to effectively manage the establishment and management of named scholarships, the following guidelines shall be followed.

1. When a AAUW family or friend wishes to establish a named scholarship, he/she will contact the AAUW President and Scholarship Coordinator directly. If the family contacts a branch member, that member will direct the family to the President and Scholarship Coordinator.

2. The Scholarship Coordinator or another designee will coordinate with the family to ascertain scholarship conditions and donation amount. These criteria will be presented to the AAUW Board of Directors and added to AAUW Scholarship Policies and Procedures scholarship and grants addendum.
3. Where possible, named scholarships will be incorporated into existing AAUW scholarship categories: High School, Re-Entry, Healthcare, and Keeping in Touch (KIT). The awarding of named scholarships will follow criteria set forth by these categories. Where incorporation is not appropriate, the family will work with AAUW to identify a designated member to manage the selection of the named scholarship recipients.
4. When a named scholarship fund is fully distributed, the scholarship will be discontinued, unless a decision to continue the named scholarship is made by the AAUW Board of Directors. The named scholarship will then be supported by AAUW allocations.

Approved Sept 2023

FRITTS FAMILY STEM SCHOLARSHIP

The Fritts Family STEM Scholarship was established in 2021 with a \$10,000 donation from the Fritts Family. It is a \$1000 award to be given annually .

1. The Fritts Family STEM Scholarship (FFSS) is available to a woman who meets the following criteria:
 - Freshman, sophomore or junior currently working full time (minimum 12 units) toward a bachelor's degree in science, math, technology or engineering and planning to graduate from an accredited four-year college or university.
 - Lives or has lived within the Morgan Hill or Gilroy unified school districts boundaries.
 - Demonstrates financial need.
2. Candidates must:
 - Submit the Fritts Family STEM Scholarship application, which is available on the AAUW Morgan Hill website, by the stated deadline.
 - Submit copies of transcripts for work completed at all colleges attended, including current college work.
 - Write a personal statement (one page maximum) that includes career goals and personal growth to be submitted with application.
 - Interview with the scholarship committee.
3. Selected candidate must submit a verification of enrollment for the upcoming term that includes number of units for the regular school year before receiving the scholarship funds.
4. Recipients may apply for Keeping in Touch grants or another FFS scholarship in subsequent years.

JUDITH KINKER MEMORIAL SCHOLARSHIP

The Judith Kinker Memorial Scholarship was established in 2022 with a \$10,000 donation from Judy's daughters. AAUW members and friends added \$2000 for a total of \$12,000.

1. Scholarships will be awarded in \$1000 increments to girls and women in two categories: graduating high school senior and college student pursuing a career in the field of education. One award in each category may be made each year as appropriate until the fund is depleted.
2. High school scholarship recipient will be selected by the high school scholarship committee. Recipient is eligible for a Keeping in Touch (KIT) grant in subsequent years.
3. College student in field of education
 - Eligible for a Keeping in Touch grant as a previous recipient of an AAUW scholarship
 - Submit KIT application and supporting documents to KIT chair stating career path in field of education
 - Recipient selected by KIT chair in consultation with designated AAUW member.
 - Grant may be awarded for a post graduate year while working toward teaching credential.
 - Recipient may apply for a Keeping in Touch grant or an additional Kinker scholarship in subsequent years.
4. Selected candidates must submit a verification of enrollment that includes the number of units for the regular school year before receiving the scholarship funds.
5. The awarding of Kinker funds will follow criteria that aligns with HS scholarships or KIT grants.

Young Women Leaders (Bobbie Erb, Carol Ferri, Kathy Picchi):

Mission Statement

The Young Women Leaders Committee is a group of dedicated, inspiring 8th - 12th graders who are passionate about serving the young girls in our community by equipping them with key skills like leadership, advocacy, education, and social awareness.

- LMH dinner - volunteered as servers.
- Our first meeting drew a good crowd with 6 new young ladies joining who are very excited about our mission.
- Submitted a Rotary grant application.
- Prepared a Youth permission form for girls and information sheet for families.
- QUESTIONS?

Prepared by Carol & Bobbie
October 4, 2023

Scholarship Report (Stacey Moeder):

AAUW Board Report

Scholarship Report

October 2, 2023

1. All scholarships for the 2022/2023 academic year have been awarded. For details please review the 2023 Scholarship summary report at [2023 AAUW Scholarship Summary Report.xlsx - Google Sheets](#)
2. Distribution of the scholarships is ongoing and is dependent on the student submitting the verification of enrollment.

Submitted by:

Stacy Moeder

Scholarship Coordinator