

**AAUW Morgan Hill Branch
Board Meeting Minutes
September 3rd, 2020 6:45pm Gather, 7:00 Start
Location: EXiT Realty/Zoom Conference Call**

Meeting was called to order at: 7:01pm

Quorum was present: Yes

3 Voting Board Members Present at EXiT Realty: Marian Sacco, Suman Ganapathy, Pat Toombs

15 Voting Board Members Present on Zoom: Tessy Albin, Carol O'Hare, Barbara Palmer, Kathy Hansell, Yvonne Randolph, Donna Dicker, Janet Wright, Sherri Wren, Elizabeth Mandel, Chris Hopwood, Peggy Martin, Janet McElroy, Amy Whelan, Deb Buchanan.

Non-voting Members Present: Mary Patterson, Monica McClintock, Joan Ensign.

Approval of June 2020 minutes:

- Minutes approved as written.

Approval of August 2020 Email Vote Approving Centennial Benches and Plaques:

- Minutes approved as written.

Approval of Board Retreat August 2020 Minutes:

- Minutes approved with corrections.

Agenda and Announcements:

- Covered at Board Retreat, request for organizational chart. Suman and Marian will take on for October 1st Board meeting.
- Committee chairs need to get corrections to their committee listings to Sandy Stoob by September 15th, for updates on our AAUW Branch website.
- Changes in job descriptions or policies and procedures go to Carol O'Hare (head of Bylaws) by September 15th for consideration and submission at October board meeting.

Treasurer's Report (Tessy Albin):

- August 2020 ending balance \$23,503.63.
- We have budgeted \$1,500.00 for Benches and Plaques to celebrate 100 years of Women's right to vote.
 - Marilyn Gadway wants to donate to the Virginia Mae Day Plaque, discussion on how to do that. Marian will talk with Marilyn on payment options for tax write off or not and send her a plaque invoice. Suman needs to send plaque pricing to Marian.
 - Suman will get an invoice from MHHS for \$1,000.00 so we can get that paid.
- Possible changes/updates to budget:
 - Board Room Rental – prepaid for two meetings, will request refund, since CRC is not allowing meetings.
 - It was pointed out that several line items are actually more placeholders this year, we don't know if the money will be spent for these items due to Covid.
 - IBC Dues are due, \$40 need to be paid by the branch.

- Several items are off by lines in prepared Excel spreadsheet, but the numbers are correct, Tessy corrected the layout and resent.

Tessy Albin made a motion to pass 2020/2021 Budget as approved with layout corrections, with the understanding that it is just a budget, monies allocated for things that do not happen will go back into the operating account. Carol O'Hare seconded the motion. Motion passed with a unanimous approval.

Programs Report (Yvonne Randolph):

Fall Program Schedule:

- Sept. 22: Lennie Moore, Composing Video Game Soundtracks.
 - Musical scores enhance your play and direct responses to film and video, Lennie is well known for his work
- Oct 20th: Candidate Forum.
 - Planning underway, may have to do two forums if we have too many candidates.
- November 24: Saskia Wilson-Brown, New Directions in the Creation of Scents.
 - Now scents are being made by an independent group of creators to commemorate personal experiences.
- December 22: Lenore Newman, Culinary Historian.
 - Foods eaten to extinction, what would you eat if there was no more chocolate?

Membership Report (Kathy Hansell and Sherrie Wren):

- Current membership is 155 renewed for 2020-2021 year.
- 11 members resigned.
- 8 members have not renewed, all have a phone call and invoices sent with hand-written letter.
- Talking about Whine and Wine in the spring, live or Zoom? Want some event for current, potential and recently joined members. Will have to be Zoom, due to Covid, current AAUW insurance does not cover live events.
- Discussion on branch (non-national) associateship, any path forward on that? Membership committee is not doing anything without further input from our local membership. Jenny Redfern has additional documentation on this from National, Sherrie and Kathy will talk with her.

2021 Wildflower Run Update (Deb Buchanan):

- Need to decide if we are going to have a live WFR in 2021, virtual run, etc.
- Motion made by Carol O'Hare that we schedule a Virtual Wildflower Event for March 28th 2021, and not have our usual live run. A committee chaired by Deb Buchanan including non-AAUW member sponsors and AAUW member sponsors (suggested sponsors were Mary Cox from Anaerobe Systems and Peggy Martin from Family Wealth Consulting Group, both AAUW members and significant WFR sponsors), representatives from various WFR committees, and interested branch members will be set up. This committee will create a plan to figure out what the event might be, how to have it, how to make money from it. Motion seconded by Suman Ganapathy. Motion passed with unanimous approval.
 - Discussion on Motion included comments that we need to have a much more detailed discussion about the event, sponsors, etc. Decision made to have that discussion at a later time. We know we will do something, hence the motion, but we still are not clear on what type of event. Future discussion needs to happen before anything goes to MH membership at large.
 - Sponsors team (probably Mary Cox) needs to be included in Deb's committee, as well as have their own meetings to determine how to make money from this event.
 - Normal WFR meetings start in November, probably need to start earlier this year.

2021 Wildflower Run Sponsors Report (Barbara Palmer):

- Barbara Palmer introduced Amy Whelan, her new co-chair for the WFR Sponsors committee. No Board objection to Amy being a co-chair, so she has her own vote on the board.
 - Sponsors group needs to have its own group discussion on WFR 2021 event fund raising after decisions regarding that event have been determined. It will be very important to determine which sponsors and how to approach them for donations.
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Bylaws (Carol O'Hare):

- Covered earlier, but remember Bylaws is dictated by Nationals. Job Descriptions and Policies and Procedures can be changed by our branch, assuming Bylaws is OK with the changes.
- September 15th date still holds for individuals to submit suggested changes to job descriptions, Policies and Procedures, Bylaws meeting will be held later and results brought to October Board meeting.

Scholarships Report (Donna Dicker):

- We have a total of 19 scholarship winners this year, they are three winners of Lauren Jenkins Healthcare Scholarships, eight Keeping In Touch winners, and eight High School winners.
- Vicky Reader has been doing research, many of our California AAUW branches have continued to limit scholarships to women.
- Mary Cox continues to expand her award contacts, and has been working with local colleges that have medical programs to get the word out about the Lauren Jenkins scholarships.
- Scholarship (Joan Sullivan) would like to extend the time for the 19 winners of scholarships for this academic year 2020-2021 to claim their scholarships from fall of 2020 to fall of 2021. Normally if you skip the fall semester you only get half of your scholarship, this way they could start later and still get their total scholarship.
 - Crystal Mendoza is an example of a scholarship winner that can't afford to go back to school this fall due to Covid, but is planning on doing that in fall of 2021.
- Normally per Allocations money not used goes back to the ISPF general fund for re-allocation, so this would formalize this different request for this year due to Covid. Elizabeth Mandel from Allocations will send out a notice to the Allocations team telling them of Scholarships' plan, and verifying that there's no concerns. Shouldn't be a problem, if money isn't claimed it goes back into the ISPF general fund.

Young Women Leaders (Margaret McCann):

- No report.

Bench/Plaque Donation (Suman Ganapathy):

- Plaques will be here on 9-15-2020, they will be fixed on benches.
- Presentation of Benches and Plaques was held 8-26-2020. AAUW, City, newspapers, Historical Society, all well represented, 21 people present. Women's Right to Vote Pennants left over from decorating downtown were handed out, pictures of plaques shown.

Newsletter (Chris Hopwood):

- Newsletter will be out September 15th, first for this new 2020-2021 year.
- Will include pictures of the Bench Donation ceremony, and information on the upcoming programs.
- Marian will summarize information about how the board has been meeting due to Covid, things we are working on, etc.

- Still waiting for articles from several committee chairs, also information on changes in various local community events going virtual.

Weekly Email Blast (Monica McClintock):

- Still looking for replacement for Joy Safakish. Sherrie can send info on new members that might be good at email work. Lori Mains suggested as a good candidate.
- Not all Centennial Trails posters have been put up, WFR flyers committee were not able to help much. Monica will take them back to Exit Realty for pickup by other board members if they can help out with putting some of those up.

Communication Position (Former Publicity Role, Changed and Expanded) (Marian Sacco):

- No decisions made, but we need to craft a job description that will represent the leader of a committee that will cover all aspects of internal and external communications roles, with emphasis on both retention of existing members and recruitment of new ones.
 - Team will cover all versions of communications, social media, email, phone calls, whatever methods are best for whatever person or group is being targeted.
- Communications team with Chris, Elizabeth, Marian, others will define the role and present something at the October board meeting.

Events (Various):

- October is Anniversary of California voting for women.
- Programs: Centennial trail is up with contest until end of September.
- October Board Meeting set for October 1st, 2020, Board Zoom/Hybrid meeting 7:00pm.

Other Business:

No other business.

Adjourn (9:00)

Respectfully Submitted by Pat Toombs, Secretary.