

AAUW Morgan Hill August Board Meeting – Budget Meeting
August 9, 2018 – 6 p.m.
Morgan Hill Centennial Recreation Center (CRC), Meeting Room 1

Present:

Board Members

Peggy Martin, Maggie Leininger, Coleen Colwell, Pat Toombs, Margie Snively, Donna Dicker, Deb Buchanan, Suman Ganapathy, Barbara Palmer, Gretchen Merrick.

AAUW Members

Mary Cox and Sue Koepp-Baker

Regrets

Katie Scanlon, Jenny Redfern, Elizabeth Mandel, Carol O'Hare, Judy Kinker, Janet McElroy, Janet Wright, Susan Oldham-Fritts, Joy Safakish.

Call to Order/Announcements/Acknowledgments

Co-Presidents Peggy Martin & Maggie Leininger called the Board Meeting to order at 6 p.m.

Peggy and Maggie will alternate leading our monthly Board Meetings.

No quorum. The meeting provided information and discussion regarding the 2018-2019 Operating Account Budget. An e-mail discussion and then vote will be taken including all Board Members per Addendum 4 of our Policies and Procedures.

Correction to May 2018 Minutes

Donna Dicker corrected the following in our May Minutes:

Original: It was brought up that the Lauren Jenkins scholarship was split up this year between four recipients instead of being awarded to one student as previously discussed. The assumption was that one scholarship was to be awarded to cover a full year's tuition because the nursing program doesn't really allow students time to work. This topic will be discussed further in order to reach a consensus on how future allocations are distributed. Donna will meet with Elizabeth to review numbers.

Corrected: It was mentioned that the Lauren Jenkins scholarship was given to four recipients this year rather than one student which was the original intent of the scholarship. Originally it was felt, that because the nursing program is so intense that students aren't usually able to work, the \$2,000 should be awarded to one student to give the maximum financial assistance. This topic will be discussed further in order to

reach a consensus on how future allocations are distributed. Donna will meet with Elizabeth to review numbers.

General notes:

Budget presented by Peggy Martin in Katie Scanlon's absence.

Budget balanced, but storage allocation increased administrative expenses by \$500—this line item is primarily PO Box, last year note cards were bought

From time to time budget can be revised if there are allocated funds which are not spent (Historian line item is zero because no expenses are anticipated)

2020 ~~will~~ *may* be the last year that Mary and Mike Cox will host our annual Summer BBQ. Susan Persing may host it in the future.

Budget Items Discussed 8-09-2018 – See budget to review actual numbers

1. Summer BBQ: No discussion about numbers - Mary did bring her receipts to the meeting.
2. Dues Assistance: Jenny Redfern requested an increase from \$138.00 to \$208.00.
3. Administrative/Board Expenses: Added \$500.00 for storage.
4. Branch Insurance: Estimated - will be invoiced by AAUW California October time-frame.
5. Friendship: Remains at \$50.00.
6. Gifts, Awards & Donations: Remains at \$250.00 even though \$59.91 was spent last year - Peggy donated honoree gifts this year.
7. Historian: Leaving as a line item with no budget amount.
8. Hospitality: Spring installation and Holiday Party.
9. Interbranch Dues: Increase to \$40.00 we will be invoiced the exact amount.
10. Community Awareness: Includes Chamber of Commerce, Taste of MH, 4th of July and Philanthropy Night.
11. Leadership Development: New category for Leadership Workshop requested by Janet McElroy.
12. Miscellaneous: Category to balance the budget.
13. Newsletter: \$50.00 down from budgeted of \$100.00 previous year.

14. Presidents Fund: Reduced to \$200.00, may be used to assist with convention costs or something else the President deems necessary.
15. Programs: \$800.00 down from \$1,000.00 with the understanding that a request of additional dollars up to \$1,000.00 total (in other words, an additional \$200.00) -- requiring Board approval.
16. Technology: \$825.00 for software and new PA system.
17. Income: Self-explanatory reviewed the reduction in advertising to \$750.00 -- if higher great!

(Added August 23, 2018): An email vote was held and the 2018/2019 Budget was approved. The results are as follows:

14 Yes
0 No
0 Abstain
2 Absent

Adjourn

Board meeting was adjourned at 6:45 p.m.