

## **AAUW Morgan Hill Board Meeting**

**October 1, 2015**

**Morgan Hill Community and Cultural Center, Madrone Room**

Present: Board members Barbara Palmer, Carol O'Hare, Elizabeth Mandel, Janet McElroy, Jenny Redfern, Joan Ensign, Joan Sullivan, Judy Kinker, Karen Anderson, Maggie Leininger, Mary Cox, Pat Toombs, Peggy Martin, Sandy Stoob, Susan Oldham-Fritts  
Non-board members Margaret McCann, Marissa Campi, and  
guest Kathy Sullivan (MH Historical Society)

**Call to Order/Announcements** – Co-president Mary Cox called the meeting to order at 7:02 PM. Judy Kinker confirmed a quorum.

### **RSVP for Morgan Hill Community Foundation Philanthropy Event Friday, November 13**

We will be celebrating our nominee, Peggy Martin, at the Philanthropy event on November 13. Mary passed around a clipboard for people to sign up for our AAUW table at the Philanthropy event dinner. RSVPs are due to Mary Cox no later than October 24.

### **Villa Mira Monte Docents, Usage and Relationship**

Kathy Sullivan requested the following from AAUW:

1. Villa Mira Monte volunteer hour – Villa Mira Monte usage exchange rate feedback
2. Formal agreement in writing
3. AAUW members willing to perform leadership roles for the Morgan Hill Historical Society

AAUW is the biggest contributor of Villa Mira Monte docent hours. Kathy proposed an exchange rate of 9 volunteer hours = 1 MH house usage hour and asked for feedback. Since AAUW members volunteer so many hours at Villa Mira Monte, we don't have to pay the hourly rental rate of \$120. AAUW Morgan Hill uses Villa Mira Monte for many programs, such as the Fall lunch, Speech Trek, the Spring lunch, and workshops. The board asked Kathy how many AAUW volunteer hours we have per month and year. Kathy reported that they are in the process of tracking hours and will send us a report. On average, we have 3 programs there a year for a total of 16 hours usage. To continue our free usage of Villa Mira Monte, we need AAUW members to cover 16 usage hours x 9 volunteer hours = 144 volunteer hours a year.

Carol suggested that Kathy write something for our newsletter, requesting members to take a leadership role in the Morgan Hill Historical Society, as well as volunteer as docents.

**Minutes** – The minutes of September 3, 2015 board meeting are accepted as amended.

### **Financial Report, 2015-2016 budget**

CFO Peggy Martin is checking with National about the \$1,065 branch membership dues marked in red in the financial report. Once Peggy receives confirmation from National, she will correct the number if necessary. The surplus item of \$165 is marked in red, as a reminder that we may need to draw on reserves. Our operating account is \$14,064.04.

### **Membership Report:**

Maggie Leininger & Joan Sullivan reported that National lists 144 paid members. Four more members

have joined, for a total of 148 members. Our renewals this year are positive. Two members have requested dues assistance. We have helped one member with dues, and can assist two more members. We could give out "Shape the Future" memberships, but we can only apply the dollar amount to one person. We need to set up some criteria for selecting members to assist. Some ideas include giving dues assistance to members who are more active in the group, members who have genuine need, requesting that the member pay part of the membership, offer dues assistance for a limited number of years, exclude new members. Maggie and Joan requested that we email them with any ideas about the criteria for dues assistance. They and other interested members will discuss the dues assistance criteria, then bring a proposal to the board.

Maggie reported that online renewal is much better for our branch and the membership team for many reasons, including getting our money due from National sooner.

The membership dues are due on June 30, but members often renew after that date. We discussed ideas for encouraging members to renew by the June 30 due date, such as a monetary penalty. Maggie will formulate a proposal to present to the board at another board meeting.

### **Programs Report: Oct 24 Program Update, AAUW MH Relationship with Grange**

Karen Anderson reported that the October 24, 2 pm, program at the Grange is moving along. Gretchen Merrick is working on publicity. The program will be open to the public. There are 22 parking spots at the Grange and many more at the VTA lot nearby. We will have a 3 membership tables: one for us, one for the Grange, and one for Gilroy AAUW. We have to set up chairs.

We discussed the draft AAUW-Morgan Hill Relationship with Morgan Hill-Grange #408 For Use of the Grange Hall. The document will not be a contract, just an agreement document that may be reviewed annually for updates and ended at any time. AAUW MH will aid in special projects such as a historical improvement plan, achieving State Historical Registry status, help with landscaping and provide possible docents in exchange for use of the Grange for meetings and programs.

The Neighborhood lunch event on November 7<sup>th</sup> will be at the newly opened, already popular Hacienda Restaurant, with a speaker talking about the homeless.

The Holiday party will be in December 5 at the Grange. We decided to solicit our usual gift card donations for the Learning and Loving Center.

The January event is Speech Trek, co-chaired by Pat Soles and Margaret McCann. Speech Trek will be held on Tuesday, January 26, 6-9 pm, at the Morgan Hill Library.

The Silicon Valley Reads joint library/AAUW event in February does not have a final date yet.

### **Committee Reports**

**GEMS** – Susan Oldham-Fritts reported that several programs are planned for 2015-2016, starting in October. Their last event will be the Wildflower Run, because May is too busy for the girls. 36 girls are participating this year.

### **ISPE, GEMS donations**

Carol O'Hare is collecting donations from members in Lauren Jenkin's memory for GEMS, which

Lauren founded. Carol asked for ideas on how to disburse the GEMS donations. Some ideas included giving a scholarship and paying for field trips. Susan is considering doing one big thing in Lauren's name. If you are interested in donating, please write a check to ISPF-AAUW, write "GEMS-Lauren Jenkins" on the memo line, and give the check to Carol. Susan is handling thank you emails to members.

### **Wildflower Run Committee and T-shirt design**

Pat Toombs distributed the winning Wildflower T-shirt design, which is on a black background. The run meetings start on November 19, at Betsy Ding's home. Pat is looking for volunteers who are good with spreadsheets and thank you notes to handle member donations. Patricia Kindred, Wildflower Run course marshal for several years, is looking for someone to train and take over.

### **Wildflower Sponsor Committee**

Barbara Palmer reported that the Wildflower Run sponsors committee has several continuing members. Surprisingly, a few new people have joined the sponsors committee, due to the enthusiastic and effective efforts of Yvonne Duckett. New committee members are being asked to handle just one "tried and true" sponsor, to ease them into the job. An effective way to enlist volunteers for particular jobs is to target members who have the right skills and then just ask them. The sponsors committee already has \$2500 from Comerica Bank.

### **Community Action Grants**

Mary Cox and Elizabeth Mandel reported. The allocations committee has set aside funds for some small community grants for non-profit groups, in alignment with our mission. Elizabeth created a Community Action Grant application form, which is in DropBox. Elizabeth will form a committee for this and is looking for a member to lead it. She requested that AAUW Morgan Hill members distribute this application to local, deserving groups in which we are involved. The application is on our website under "Community Action". Elizabeth requests that members notify her of the names of groups that should be approached. The application deadline is November 30.

### **Taste of Morgan Hill**

Mary Cox reported that there were fewer attendees at the festival this year. Several people signed up for the "Shape the Future" membership, which Mary has passed on to the membership committee.

### **ISPF, Scholarship donations**

Carol O'Hare is president of the AAUW ISPF for Santa Clara County branches, which meets twice a year. ISPF is a way of collecting tax deductible money that a local branch decides how to disburse. AAUW Morgan Hill has had an ISPF account for the Wildflower Run for a long time. AAUW Gilroy wants to open an ISPF account for Tech Trek and local scholarships.

### **New Business**

National AAUW Funds Education

Mary Cox emailed us on this topic, since we ran out of time to discuss it in the meeting. A packet of information was sent to branch presidents and fundraising chairs covering the following. (A copy for board members will be scanned and placed in the October 2015 Dropbox folder.)

- Educating national membership- donating to "unrestricted funds" to support AAUW bringing more programs to the community
- A list of resources and ideas for fundraising

- AAUW fundraising policy (including IRS regulations)
- AAUW funds (names and numbers)

*("Although AAUW affiliated entities should consider financial support of AAUWs national charitable work to be their primary philanthropic priority, some entities also provide financial support for local scholarships or awards for women and girls. These programs are important to the community.... and they advance the AAUW mission.")*

There is further information regarding tax status and donation definitions).

## **Other Business**

### **Inter-Branch Council (IBC) meeting**

Mary Cox emailed us on this topic, since we ran out of time to discuss it in the meeting. This is a meeting of Santa Clara County AAUW branch presidents. Meeting highlights included:

- Primary focus was to begin planning an interbranch mission based program for sometime next year. Topics are being developed.
- AAUW State Meeting is in San Mateo April 15-17. Mark your calendar and attend !
- Virginia Beck, State Branch Support Liaison attended. All branches were encouraged to review/update their websites. AAUW Morgan Hill was complimented for their website.
- Reminder to attend the Oct 25 AAUW State Funds Luncheon in Crow Canyon. Contact Jenny to carpool.
- January 2016 for Tech Trek Coordinators. Back by popular demand-a meeting at the San Jose AAUW House to share ideas and network. Will the 1:00 - 3:00 weekday timeframe work for coordinators or does it need to be an evening meeting?
- San Jose AAUW presenting a program on November 7 called "Human Trafficking in Your Neighborhood" 10:30-12:30. Evidently this a big problem when the Superbowl is in town.
- Morgan Hill- presented and forwarded our Oct 25 Program details. Virginia Beck, AAUW/CA, anticipates attending.
- Virginia Beck wants to be on every branch's newsletter mailing list

An updated list of who to send branch newsletters is being prepared

### **Future Events**

- October 24, Program: The Politics of Women's Health, Dr. Faith Protsman, speaker
- October 25, AAUW Fund luncheon, Danville (deadline to register is October 13)
- November 4 (NOTE: WEDNESDAY): Next board meeting
- November 7, Program: Neighborhood Lunch
- November 13, MHCF Philanthropy Dinner

### **Adjourn**

The meeting was adjourned at 9:02 PM.

### **Leadership Morgan Hill Candidate Email Vote between board meetings**

The proposal to modify the 2015-2016 budget is to reallocate \$1200 from the NCCWSL scholarship in the 2015-16 Allocation Budget to a second Leadership Morgan Hill scholarship for the LMH class beginning January 2016.

The Leadership Development Team (LDT) proposed to vacate the \$1500 NCCWSL scholarship

and devote \$1200 of that to the second Leadership Morgan Hill (LMH) scholarship this year. Carol O'Hare, our NCCWSL scholarship chair and also on the LDT, made the suggestion. The remaining \$300 for NCCWSL would be sent to AAUW Funds to provide a partial NCCWSL scholarship to another student, preferably from CA.

*Background on the issue:*

At our September Board meeting, the Board approved the "Proposed 2015-16 Allocation of 2015 Wildflower Run Income" which included \$1200 to sponsor one branch member to attend the 2016 class of Leadership Morgan Hill (LMH). Our LDT reviewed applications for our LMH scholarship, and decided that two exceptional members deserve to be funded for the 2016 LMH class. This decision was made after very careful review of the applicants, discussion of how both candidates would benefit both AAUW MH and the Morgan Hill community, and, very importantly, acknowledgment that sending two candidates would require budgetary approval from the Board to modify our approved Allocations Budget. The LDT team expects that both candidates will be accepted by the LMH team. If only one is accepted, the funds would be returned to the Allocations Budget. A board decision was required by email vote to meet the LMH November 1 application deadline.

Jenny Redfern sent out an email on October 7, 2015 to the elected and appointed board members requesting an email vote (following our "Board Voting by Email Between Meetings" rules) on a proposed budget change, to fund a second Leadership Morgan Hill candidate. After a 2 day online discussion, the motion was passed by the required  $\frac{3}{4}$  of the 17 voters.

Sandy Stoob, Secretary