

AAUW-Morgan Hill Board Meeting  
Weston-Miles Architects, 17500 Depot Street, Suite 120, Upstairs Meeting Room  
March 7, 2013 7:00 p.m.

Attending: Margaret McCann, Elaine Reimer, Faith Protsman, Susan Oldham-Fritts, Margo Hinnenkamp, Joanne Rife, Judy Kinker, Carol O'Hare, Kathy Hansell, Joan Ensign, Peggy Martin, Barbara Palmer, Patty Crone. A quorum of voting members was present.

President Margaret McCann called the meeting to order at 7:02 p.m. and distributed updated copies of the agenda.

The minutes of the February meeting were approved.

**Programs** – Carol O'Hare noted that the program on Pay Equity will take place at Oakwood School on March 14 at 7 p.m. The speaker will be Joan Goddard, of the Coalition for Equal Pay. Wendy Bell will host a dinner beforehand (5 p.m. at Rosy's) for anyone interested. Ms. Goddard will be asking for help to publicize Equal Pay Day on April 9 at local high schools.

This will be the last program for the year.

- Carol will send the flyer to Margaret, who will send it to Sobrato High School.
- Margaret will also ask our scholarship winners to distribute the flyer at their schools.

**Membership** – Faith Protsman reported that we have 155 members, and that she and Peggy Martin are working to reconcile our numbers with those of National. There have been two new members this past month. She also reminded the Board that National dues are discounted January through March. Peggy contacts members who have paid the full price to ask if they want a refund of the extra \$24.50. A discussion followed, with the suggestion that we put the extra money into the general fund or that we hold the check until March 16 and then plug the new member into the system. Margaret observed that this may go against National's policy. It was decided that new member checks between January 15 and March 15 would be deposited but information not sent to national until March 16.

Kathy Hansell reported that 39 people attended the February 20 Wine and Whine. Her personal phone calls to new and prospective make a difference.

Barbara Palmer, who manages New Member Mentorship, is currently drafting an email to new members (those who have joined in the past year) with reminders about the Wildflower Run, programs, etc.

**Treasurer's Report** – Peggy Martin distributed copies of the financial statements (attached) and announced that we have \$11,448.91 in the checking account. Regarding the budget for 2013-2014, some areas will need to be fine-tuned. She recommended that the budget be prepared prior to the Board retreat. She also suggested that brochures be pulled from membership, to become its own line item.

Carol O'Hare suggested that the money currently allotted for the California State Convention be transferred to the National Convention to help Margaret and Janet with expenses for that meeting.

Peggy announced that the Branch had received a letter from the California State Franchise Tax Board. Since 2011, we should have been filing form 199N. This issue has been resolved.

**By-Laws** – Judy Kinker reported on several proposals (see attached).

- The Branch shall maintain a branch operating funds checking account.
- Expenditures over \$500 shall require Board approval. Payments for membership renewals shall not require Board approval.
- The authorized signatories for the Branch checking account shall include the president, treasurer/CFO, and one additional officer. These officers shall also have access to the online banking system (updated 3/13)

Judy moved that the Policies and Procedures XII Bank Accounts as updated be approved after revisions suggested at the Board meeting. Faith Protsman seconded. The motion carried.

Re: changes to the By-Laws, the changes in officers have been accepted by the State. (See attached.) These changes will go into the newsletter along with the slate of officers, to be approved by the membership. Judy moved and Carol O'Hare seconded that the amended By-Laws be approved. The motion carried.

- An email alert separate from the newsletter will be sent to call for the vote. 15% establishes a quorum, and then two thirds of those voting will carry the motion.

**Wildflower Run** – Margaret reported on behalf of Elizabeth Mandel. Yvonne Duckett will do the newsletter, and Margaret will manage other related business in Elizabeth's absence.

AAUW will be present for the Out and About Kids' Fest in Cochrane Plaza on Saturday, March 9.

South Valley Endurance will not come down in price and considers emails to be the contract.

**Sponsorship** – Barbara Palmer suggested that everyone check out the site map for the Run, as parking and the layout for the day have changed. We currently have \$11,030 from our business sponsors, with 15 sponsors still outstanding. Carol O'Hare announced that 29% of the membership has given. She also noted that there was an article about the Run in *Out and About*.

- Following a discussion about ways to increase member donations, it was decided to send another email.

**New Business** – The Board had a conference call with Jim and Carol Holzgrafe about the 30<sup>th</sup> Anniversary book for the Run. They need more pictures and interviews. The cost will be approximately \$25 per

copy, and five copies will be ordered. They need to be ready in time for the National Convention in early June.

A discussion followed regarding the difference between donations and fund-raising, after a conversation with Virginia Turner, the treasurer of ISPF. Going forward, we need to provide a statement to donors that says, in effect, "If you are taking a charitable deduction, these are the goods and services you have received and their value."

- Discuss how to proceed with the Wildflower Run committee.

### **Committee/Board Reports**

**GEMS** – Susan Oldham-Fritts reported that the girls had been requested to help with the AIM math workshop. They will also be assisting with the Wildflower Run. Then they will be visiting the Chabot Science Center in May, participating in a Home Ec to High Tech Program in June, and visiting the US Geological Service in August.

**Tech Trek** – Elaine Reimer reported that the committee will be interviewing fourteen girls on March 11, 12, 13. They are looking for someone to coordinate a Meet and Greet for the girls, once chosen.

**High School Scholarships** – Margaret announced the names of the young women chosen for the 2013 scholarships: Alejandra Cruz (Live Oak), Mireya Avila and Amanda Bogden (Sobrato), and Lilia Quezada (Central).

**Staying in Touch** – Margaret reported on behalf of Donna Dicker that the committee chose Veronica Barraza (Registered Nursing-Gavilan) and Aimee Santos (MFA-San Jose State) as winners of the 2013 grants.

**Nominating Committee** – Joan Ensign reported that the slate will be sent out as presented, as there were not additional nominations from the floor. The newsletter will include bios of the new officers. Voting will be conducted via email along with the By-Laws amendments.

### **Other Business –**

The Women's history exhibit was updated by Yvonne Duckett and will be on display at Gavilan.

Susan Oldham-Fritts announced that the Teach the Teacher workshop sponsored by ACS, has been moved to March. Curriculum, lab materials, manual, etc. are provided free and apply to upper elementary and middle school.

The meeting was adjourned at 8:45 p.m.